

National Board of Boiler and Pressure Vessel Inspectors Application for Reinstatement

APPLICATION INSTRUCTIONS

1. This application is a writable PDF. Please download the application document and save it on your computer. You can then open the application, type in your information, and print the application form. **(Any application filled in while viewing it online will not be saved.) All applications must be typed and may be emailed, faxed, or mailed to the National Board.**
2. The completion of this application requires the joint effort of the applicant and the applicant's employer. Fill out all pages of this application completely. Use additional pages, if necessary.
3. Please enter the applicant's name as it appears on the applicant's passport/government-issued ID/driver's license.
4. Be sure to include a unique and current email address for both the applicant and the applicant's employer. All National Board correspondence will be sent to the applicant's employer's email address, unless directed otherwise.
5. Be sure to keep a copy of the completed application that you submit to the National Board.
6. When you have completed your application, see checklist at the back of this packet to ensure you have included all the information and documents necessary.

LISTED BELOW ARE ABBREVIATIONS THAT MAY BE USED IN THIS APPLICATION:

ASME BPVC: American Society of Mechanical Engineers, Boiler and Pressure Vessel Code

ASNT: American Society for Nondestructive Testing

NBIC: National Board Inspection Code

National Board Application for Reinstatement

NATIONAL BOARD APPLICATION FOR REINSTATEMENT

This form is to be used by persons whose commission(s) or endorsement(s) have not been renewed for more than two (2) years and are seeking reinstatement of their commission(s) or endorsements. The applicant may select from one of the following two alternatives.

Alternative 1:

- The applicant must complete a continuing education course(s) for each commission or endorsement within twelve (12) months prior to the date of this application and provide verification of continuing education by completing Section 3, **Verification of Continuing Education** of this form.
- The applicant must have been actively employed by an organization that is directly involved in the boiler and pressure vessel industry. The applicant must submit a work history showing verifiable qualifying work experience. Examples of qualifying work experience include design, construction, manufacturing, repair, quality control, instructing, auditing, nondestructive examination, operation or inspection of boilers, pressure vessels or piping. Work history information must be documented in Section 4, **Qualifying Work Experience** of this form.
- The applicant must complete Sections 1, 2, 3, 4 and 6 of this form.

Alternative 2:

- If the applicant cannot meet the requirements of Alternative 1, the applicant must retake and pass the National Board examination for each commission and/or endorsement to be reinstated and provide verification of passing the National Board examination(s) by completing Section 5, **Verification of Passing National Board Examinations** of this form.
- The applicant must complete Sections 1, 2, 5 and 6 of this form.

This form may also be used by Inspectors whose commission(s) or endorsement(s) have not been renewed for a period of less than two (2) years, who have not changed employers, and who are seeking reinstatement of their commission(s) or endorsements.

- The applicant must complete Sections 1, 2, 3 and 6 of this form.

National Board Application for Reinstatement

1. GENERAL INFORMATION

APPLICANT NAME: _____
(Prefix) (First) (Middle) (Last) (Suffix)

(Applicant Street Address)

(Applicant City) (Applicant State or Province) (Applicant Postal Code)

(Applicant Country) (Applicant Citizenship)

(Applicant Telephone) (Applicant Email) (Applicant Date of Birth) mm/dd/yr

(Initials) I understand that all information provided on this application is subject to verification by the National Board.

National Board Commission number: _____ Endorsements: _____
(N,I,C,B,NS,NSI,NSC,O,R)

Previously held commission(s) and/or endorsements not to be reinstated: _____

2. EMPLOYMENT

The applicant for reinstatement of commission(s) and/or endorsement(s) must be employed by an Authorized Inspection Agency, a Non-Member Enforcement Agency, a Federal Inspection Agency, an Owner-User Inspection Organization or the National Board (all as defined in NB-263, RCI-1).

NEW EMPLOYER: _____

(Employer Street Address)

(Employer City) (Employer State or Province) (Employer Postal Code)

(Employer Country) (Employer Contact Name)

(Employer Contact Telephone) (Employer Contact Email)

3. VERIFICATION OF CONTINUING EDUCATION (see notes below)

**Description of Commission/
Endorsements**

Continuing Education Course

If you hold one of these commissions or endorsements...	The required continuing education course category is...	Date Completed
Inservice Commission IS or O Endorsement	Inservice Inspection	
Authorized Inspector Commission (AI) or B Endorsement	Authorized Inspection: All ASME BPV Code Sections (Excluding Sections III and XI)	
N or NS Endorsement	Nuclear: ASME BPV Section III, Division 1	
C or NSC Endorsement	Nuclear Concrete: ASME BPV Section III, Division 2	
I or NSI Endorsement	Nuclear Inservice: ASME BPV Section XI	
R Endorsement	Repair Inspection	

4. QUALIFYING WORK EXPERIENCE

Employer 1

(Employer Name) _____ (Date Assignment Began) _____ (Date Assignment Ended)

(Employer Street Address)

(Employer City) _____ (Employer State or Province) _____ (Employer Postal Code)

(Employer Country) _____ (Employer Contact Name)

(Employer Contact Telephone) _____ (Employer Contact Email)

Job Responsibilities (Detailed Description)

Employer 2

(Employer Name) _____ (Date Assignment Began) _____ (Date Assignment Ended)

(Employer Street Address)

(Employer City) _____ (Employer State or Province) _____ (Employer Postal Code)

(Employer Country) _____ (Employer Contact Name)

(Employer Contact Telephone) _____ (Employer Contact Email)

Job Responsibilities (Detailed Description)

Additional Employers: Please provide the information shown above for each additional employer. Please attach additional pages if necessary.

5. VERIFICATION OF PASSING NATIONAL BOARD EXAMINATIONS

Examination	Date of Retake
Inservice Commission (IS)	
Authorized Inspector Commission (AI)	
R Endorsement	
N Endorsement	
I Endorsement	
C Endorsement	
B Endorsement	
NS (Includes NSI and NSC)	

6. APPLICANT/EMPLOYER CERTIFICATION

By the signature below, the applicant certifies that the information herein is correct and further agrees to abide by NB-263, RCI-1, Rules for Commissioned Inspectors and all other standards applicable to the National Board commission(s) and/or endorsements

_____ (Applicant Signature) _____ (Month / Day / Year)

On behalf of the employer, I hereby certify and submit the applicant has met the requirements as stated herein, and is in our regular employ.

EMPLOYER REPRESENTATIVE AND TITLE (PLEASE PRINT): _____

_____ (Employer Representative Signature) _____ (Month / Day / Year)

CHECKLIST

1. All pages of the application completed
2. All copies of continuing education documents attached.
3. Copy of completed application made for the applicant's records

SUBMIT APPLICATION TO:

Email: credentials@nationalboard.org

Fax: 1.614.847.1828

Mail: The National Board of Boiler and Pressure Vessel Inspectors
Attention: Technical Department
1055 Crupper Avenue
Columbus, OH 43229-1183