

CHECKLIST CANDIDATE FOR QUALIFICATION AS AN ASME DESIGNEE (BPV TEAM LEADER)

Candidate's Name: _____

Candidates and their supervisors should use this checklist to verify that all items have been included with the application submitted to ASME. This will avoid wasting time on processing incomplete applications. These items must be completed before the application will be submitted to the Committee.

- ___ APPLICATION FORM FOR TEAM LEADER CERTIFICATION (Form 1) submitted. Legible with adequate record of education and experience that clearly supports credits claimed on the Record of Qualification for ASME Designee (Form 2).
- ___ RECORD OF QUALIFICATION FOR ASME DESIGNEE (Form 2) submitted, including a minimum of 10 credits achieved (per the Standard Qualification Criteria), and signed by employer/supervisor.
- ___ EXAMINATION; Applicant has submitted documentation of passing the required examination (indicate date)
-The applicant must take a written examination for ASME Designee (Team Leader and attain a passing grade of 70%. Contact the National Board of Boiler and Pressure Vessel Inspectors to arrange for this.
- ___ REVIEW PARTICIPATION; Applicant has participated as a trainee on three BPV reviews within one year prior to the date of qualification. Legible reports have been prepared by the Prospective Team Leader regarding the three reviews and submitted to ASME.
- ___ EVALUATION REPORTS; An evaluation by the "Official Team Leader" for each of the three reviews has been submitted.
- ___ DOCUMENTATION; Documentation of the record has been submitted. (National Board Exam, evidence of continuing education, evidence of commission or PE, etc.)

Verified by: _____
(Employer/supervisor – also identify State, NBBPVI, or ASME as applicable)

Date: _____

Note 1:

All items should be submitted to ASME at the time of application. If the items are not submitted, the application will be returned as incomplete.

Note 2:

Qualification is in accordance with the Standard Qualification Criteria for Designees for Accreditation Programs, May 20, 2004, including the new Appendix A, Requirements Relating to Boiler and Pressure Vessel (BPV Team Leaders).

This Checklist reflects the supplementary provisions that appear in Appendix A to the Standard Qualification Criteria for Designees for Accreditation Programs. Appendix A provisions include:

- Throughout, for BPV accreditation, the term "Designee" replaces "Auditor" or "Lead Auditor"
- 2.4, first paragraph does not apply to BPV Team Leaders.
- 2.5.1 The passing grade for BPV is 70%.
- 6.1(b) does not apply for BPV